



# Maple Point Middle School

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2020-2021  
Student Handbook



Maple Point Middle School Administration

Mr. Andy Sokol

*Principal*

Mr. Neil French

*Vice Principal (6<sup>th</sup> and 8<sup>th</sup> grade)*

Mr. Shawn Neely

*Vice Principal (5<sup>th</sup> and 7<sup>th</sup> grade)*

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Langhorne, PA 19047

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[www.neshaminy.org](http://www.neshaminy.org)

*The Neshaminy community builds futures by empowering each child to become a productive citizen and a lifelong learner.*

Dear Maple Point Family,

Welcome to Maple Point Middle School! My name is Andy Sokol and I am starting my Eighth year as Principal at Maple Point Middle School. My passion has always been to educate and lead all students so that the opportunity of success is within their reach. As a team, we will work towards the constant growth of the whole student; academically, socially, emotionally, and physically.

There are four school goals that I strive to reach:

1. All key shareholders have an emphasis on relationships, responsibilities, and safety.
2. We focus on high standards and expectations that lead to academic, behavioral, and emotional growth.
3. We create a climate of collaborative problem-solving.
4. We leave no student, parent, or colleague behind.

The Maple Point family will work to instill a work ethic and values that will follow your student through graduation. We will deliver educational opportunities that will prepare our students for the next stage of their lives. Expectations are that our students will take advantage of these opportunities, work to the best of their ability, and give their best effort.

Communication is key. There is an old adage that says..."It takes a village to raise a child." We, administrators, teachers, support staff and parents, have a responsibility to our children to make the best choices and provide care and support to each child. I look forward to the exciting journey this school year brings to us.

Thank you for taking time to visit the Maple Point Middle School Student Handbook. If I can assist you in any way, please feel free to contact me. We look forward to a great school year!

Sincerely,

*Andy Sokol*

[asokol@neshaminy.org](mailto:asokol@neshaminy.org)

**"To reach a port, we must sail - Sail, not tie an anchor - Sail, not drift"**  
**- Franklin Roosevelt**

### MPMS Mission Statement

The Neshaminy community believes that...

Children are the future.

All people can learn.

- People learn in different ways and at different rates.
- Achievement is realized through challenge.
- Trust promotes creative problem solving.

All people have worth.

- Laughter, joy, and hope are essential for a quality life.
- Success builds self-esteem.
- Valuing diversity strengthens our society.
- People have a responsibility to themselves and others.
- Family is the cornerstone of society.

A quality education is a right.

- Excellence in education requires support, sacrifice, and involvement from the total community.
- All people have the right to a safe and healthy learning environment.

\*The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.

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## 5<sup>th</sup> GRADE

### Daily Schedule



**7:30 a.m.** - Buses begin to arrive and students gather in cafeteria and gymnasium.

- Cafeteria serving lines are open for light breakfast offerings.
- Gym is open for morning activities.



**7:50 a.m.** - Bell rings to permit students into the hallways and to go to their lockers



**7:55 a.m.** - Warning Bell



**7:59 a.m.** - Final Warning Bell

<b>Period 1</b>	8:00 - 9:05 a.m.
<b>Period 2</b>	9:05 - 10:05 a.m.
<b>Snack/Break/ Locker</b>	10:05 - 10:25 a.m.
<b>Period 3</b>	10:25 - 11:25 a.m.
<b>Period 4</b>	11:25 a.m. - 12:25 p.m.
<b>Additional Math</b>	12:25 - 12:50 p.m.
<b>Lunch</b>	12:50 - 1:20 p.m.
<b>FLES</b>	1:22 - 1:37 p.m.
<b>Special</b>	1:37 - 2:22 p.m.
<b>WIN</b>	2:25 - 2:55 p.m.
<b>Dismissal</b>	2:55 p.m.

## 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> GRADE

### Daily Schedule



**7:30:** Buses begin to arrive and students gather in cafeteria and gymnasium.

- Cafeteria serving lines are open for light breakfast offerings.
- Gym is open for morning activities.



**7:50:** Bell rings to permit students into the hallways and to go to their lockers



**7:55:** Warning Bell



**7:59:** Final Warning Bell

#### ALL GRADES:

Period 1	8:00 – 8:52 a.m.
Period 2	8:55 – 9:41 a.m.
Period 3	9:44 - 10:30 a.m.
Locker Break	10:30 - 10:35 a.m.

#### LUNCH

#### SCHEDULE:

6 <sup>th</sup> Grade		7 <sup>th</sup> Grade		8 <sup>th</sup> Grade	
Lunch	10:35-11:05 a.m.	Period 4	10:35-11:20 a.m.	Period 4	10:35-11:20 a.m.
Period 4	11:08-11:53 a.m.	Lunch	11:23-11:53 a.m.	Period 5	11:23 a.m.-12:08 p.m.
Period 5	11:56 a.m.-12:41 p.m.	Period 5	11:56 a.m.-12:41 p.m.	Lunch	12:11-12:41 p.m.

#### ALL GRADES:

Locker Break	12:41 - 12:46 p.m.
Period 6	12:46 - 1:32 p.m.
Period 7	1:35 - 2:22 p.m.
W.I.N. Period	2:25 – 2:55 p.m.
Dismissal	2:55 p.m.

# Section 1: Policies and Procedures



### **Announcements:**

Schoolwide announcements are made during first period and during Whatever I Need (WIN) time. WIN time allows students the opportunity to get a pass to see another teacher, complete make-up work, do homework or read. These announcements inform students of daily activities and programs, and if there are any changes made to the schedule. View our daily announcement calendar [here](#).

### **Assemblies:**

Numerous assemblies occur throughout the school year and are designed to enrich the student's education. Each assembly gives our students a unique experience only available to MPMS students. MPMS expects all students to follow the assembly behavior and expectations.

➤ **Assembly behavior and expectations: MPS SWPBIS EXPECTATIONS**

<b>Be Respectful:</b>	<b>Be Responsible:</b>	<b>Be Safe:</b>
<ul style="list-style-type: none"><li>• Respond and participate appropriately</li><li>• Listen attentively</li><li>• Be aware of others</li><li>• Be polite</li><li>• Be open to other's thoughts and opinions</li></ul>	<ul style="list-style-type: none"><li>• Be a good example for other students</li><li>• during the presentation, and while exiting the presentation</li><li>• Use proper body language</li></ul>	<ul style="list-style-type: none"><li>• Enter quietly and sit in your assigned section immediately</li><li>• Remain seated</li><li>• Exit in an orderly fashion under the direction of a staff member</li></ul>

### **Attendance policy:**

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

- Illness or injury, including if a student is dismissed by designated district staff during school hours for health-related reasons.[3][6]
- Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.[6]
- Quarantine.
- Family emergency.
- Required court attendance.
- Death in immediate family.
- Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.

- Observance of a religious holiday observed by bona fide religious group, upon prior written parental request.[26]
- Nonschool-sponsored educational tours or trips, if the appropriate conditions are met
- College or postsecondary institution visit, with prior approval; a student may miss no more than three (3) days.
- Other urgent reasons. Urgent reasons shall be strictly construed and do not permit irregular attendance.

If you have been absent from school, the following attendance procedures and regulations are to be observed:

1. You are required to bring an explanation from your parent or guardian. This excuse is to be written by the parent/guardian stating the specific reason for the absence. Give this note to your first period teacher.
2. Failure to bring in a note within THREE (3) days of absence may result in referral to the office for disciplinary action.

➤ **Late to school**

If you arrive after the start of first period, you must report to the office before you go to class. At the office, the secretary will give you a tardy slip. The secretary will write your name and the reason for the tardiness. Then you will receive a pass to go to your locker and your class during that time.

Tardiness shall be defined as “the occurrence of a student arriving after the bell rings signifying the beginning of the official school day.” Habitual tardiness for reasons that clearly constitute unjustified partial absence from school will be treated with the same seriousness as an unexcused or unlawful absence with similar consequences. An accumulation of time missed from school due to tardiness can equate to whole days of truancy. Punitive measures can result for habitual tardiness. These punitive measures shall be in accordance with established building discipline code guidelines and procedures.

➤ **Leaving during school hours**

If your parent/guardian needs you to be excused before the regular dismissal time, he/she must send a note with you on the day you need to be excused early. Before homeroom, you must take this note to the attendance secretary and you will be given a pass. Then, you must show this pass to the teacher whose class you are leaving, you are to report to the office at the appropriate dismissal time. Please help us not interrupt classes by remembering to report to the office at your designated time. We understand that last-minute appointments, etc. may arise. In these cases, you will be dismissed from class upon parent/ guardian arrival at school. **A parent/ guardian must come to the office to sign you out.** When the parent/ guardian comes to the office, he/she must sign a registry stating the reason, date and time of dismissal.

➤ **Trips during the school year:**

If you are planning a trip during the academic school year and it is not over a break, parents have to first contact the school. Parents can either type a note and send it in with their child, call the school, or email the main office. When the parent makes contact with the school, they need to state why the trip is educational. Then the main office will give the student a sheet with the dates of the trip and the student needs all of his/her teachers to initial it.

Students are responsible for making up all missing work. All assignments and due dates are posted to each teacher's Canvas. Students should utilize WIN, lunch and clinic to meet with teachers to catch up on lessons and work. The vacation form is located [here](#).

### **Backpacks/Technology Bag:**

Students are allowed to carry a backpack with them during the school day. Administration reserves the right to search any student's backpack if there is reason for concern. Technology bags are to hold student's personal device issued by Neshaminy School District. They do not double as a backpack during the day and students cannot put other class materials in these bags.

**Note\* only bags that are no larger than 5 x 8 may be carried throughout the day (exception—to and from Physical Education class.) All student must use lockers and locker breaks. Student will not be permitted to carry all books with them throughout the day.**

Failure to comply with this policy will cause the following consequences:

- 1st offense—verbal warning from teacher with confiscation of bag to be picked up by student at a later time. (end of class, before lunch, etc.)
- 2nd and subsequent offenses—Confiscation of bag

### **Bullying/Harassment:**

#### **➤ Bullying**

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting (in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school) and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:

1. Substantial interference with a student's education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying. Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Student Discipline Code, which may include:

1. Counseling.
2. Parental conference.
3. Suspension.
4. Expulsion.
5. Other school disciplinary measures.
6. Referral to law enforcement.

To view the full policy bullying, click [here](#).

➤ **Harassment**

The School Board recognizes that sexual harassment may take many forms, including but not limited to:

- Unwelcome sexual advances
- Requests for sexual favors
- Other unwelcome verbal or physical conduct or communication of a sexual nature

Any student who feels he or she is being sexually harassed by an employee or another student, or who is aware of sexual harassment against another student, should report it immediately to the building principal, a guidance counselor, teacher or school nurse.

Any student of this District who is found to have engaged in conduct constituting sexual harassment will be subject to disciplinary action which may include exclusion from social activities, detention, suspension, and/or expulsion from school.

To view the full policy on sexual harassment, click [here](#).

**Busses:**

Neshaminy School District provides transportation for all students in need during the school year. MPMS expects students to follow all bus expectations and represent Neshaminy in a positive way.

After School Busses: MPMS offers late busses for students who stay after school to participate in a sport or club. On Mondays – Thursdays, there are busses at 4:15 pm and on Mondays- Fridays, there is an additional bus at 5:15 pm.

For more information visit transportation services [here](#).

➤ **Bus behavior and expectations:**

Be Respectful:	Be Responsible:	Be Safe:
<ul style="list-style-type: none"><li>• Greet bus driver appropriately</li><li>• Share your seat with others</li><li>• Be helpful</li></ul>	<ul style="list-style-type: none"><li>• Use respectful language to all people</li><li>• Keep bus clean</li></ul>	<ul style="list-style-type: none"><li>• Follow the rules of the bus</li><li>• Stay seated and face forward</li><li>• Keep aisle clear</li><li>• Keep your hands and feet to yourself</li><li>• Keep your hands, arms and head inside of bus</li></ul>

**Cafeteria:**

All Neshaminy School District schools use a “point of sale” system for the purchase of food, beverages, and snacks. It is a computerized system that allows for prepayment from

students, but also recognizes a student's free or reduced payment status. Each student is assigned an account and PIN number with which to access the account. By prepaying, you can be assured that your child has money available daily to purchase a delicious and nutritious meal. Pre-payments may be made by check or cash to the cashier or to the cafeteria manager before school begins. Checks are to be made payable to Neshaminy Food Service Department. Daily cash payments will still be accepted, but it is important for the efficiency of the system that all students use their PIN number regardless of the payment method. However, the more students that use the prepayment method, the quicker the lines will move. It is important that students do not share their PIN numbers with anyone. Should a problem arise with your child's account, it can be closed and a new account with a new PIN number will be assigned. To access menus, information about dietary needs, payment options and more, visit [here](#).

➤ **Cafeteria expectations: MPS SWPBIS EXPECTATIONS**

Be Respectful:	Be Responsible:	Be Safe:
<ul style="list-style-type: none"> <li>• Encourage and invite others to sit with you</li> <li>• Appreciate different foods others are eating</li> </ul>	<ul style="list-style-type: none"> <li>• Eat only what you bring for lunch</li> <li>• Clean up after yourself and others at your table</li> <li>• Check your space before you leave</li> <li>• Maintain an appropriate voice level - level 2</li> </ul>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Clean up after yourself at your table</li> </ul>

**Cell Phone and Headphone:**

All Phones will be powered **off** before students enter the building.

- Phone/AirPod/Earbud/Headphone use will not be permitted in the hallways, locker banks, cafeteria or gymnasium prior to homeroom.
- When the homeroom bell rings, all phones should be stored in lockers or book bags until 2:55PM. **No phone is allowed on their person.**
- Phone/AirPod/Earbud/Headphone use will not be permitted in homeroom (8:00-8:05AM), lunch or during WIN effective.
- The phones in the Main Office will always be available for any student who needs to contact a parent/guardian for any legitimate reason. • All student illnesses should be communicated to the school nurse who will in turn contact the parent/guardian.

**Discipline/SWPBIS:**

MPMS adopted the School Wide Positive Behavior Plan (SWPBIS) program. This program will be implemented in all schools in Neshaminy School District. The mission of SWPBIS is to

provide students with clearly stated school wide expectations, and to help them become effective and focused learners. The SWPBIS philosophy is that this program will reduce problem behavior, increase student engagement, improve academic performance and improve family involvement.

With this program, respectful, responsible and safe (MP3) behaviors are outlined for different parts of the day (in class, in hallways, etc). All of our teachers are trained in using this system and work in their classrooms to model these behaviors and present lessons to help students learn/strengthen these skills. We look to celebrate positive behaviors by using positive reinforcement. If students are displaying MP3 behavior, they may earn tickets from staff in the school. Those tickets may be redeemed for incentives (such as gift cards from Five Below, iTunes, Chick-Fil-A, Amazon, etc.) during lunch or WIN time.

If a discipline issue arises, staff members will follow the following procedures:

➤ **Procedures for Rule Violation:**

- **Minor – Teacher/ Staff Managed**

- Step One: Provide reminder of expectation

- Repeated Behaviors:

- Step Two: Verbal warning of positive and negative consequences

- Step Three: Conference with student AND administer appropriate classroom based consequence

- **Major – Office Managed / Administration then will:**

- Conference with student

- Contact parents

- Provide feedback to student and parents

To access the full discipline code, click [here](#).

### **Dress Code:**

School attire must meet reasonable standards of cleanliness, not endanger student or public health, not be intimidating or threatening within the school environment (i.e. excessive make-up, long chains hanging from pants or other pieces of clothing, items having points or containing sharp edges), not be disruptive to the educational process and meet reasonable standards of appropriateness.

Examples of INAPPROPRIATE dress:

1. Hats and bandannas worn in the building (boys and girls)
2. Bare or stocking feet
3. See-through clothing
4. Patches improperly placed & serving no necessary function
5. Heavy clothing normally worn only outdoors.
6. Any apparel that overexposes the body (i.e. halters, midriff blouses, muscle shirts, tank tops, short shorts, side of shirt cut out to expose side stomach.)
- 7 Any clothing with inappropriate imprints or wording.
8. Exposing apparel deemed an undergarment (i.e. bra straps, boxers, briefs)

9. Shirts with less than a 2 1/2" strap
10. Shorts with less than a 6" inseam—length equivalent or longer than fingertip length when arms are extended at the side.

### **Elevator:**

Use of the school elevator is restricted to those students with medical conditions that prevent them from using the stairs. At this time, a key is required. The nurse needs a doctor's note in order to give out an elevator key. The student must sign a user agreement form. At this time, the main office will review the expectations and procedures. Any loss of the key results in financial retribution and restriction of the use of the elevator.

### **Emergency Drills:**

Fire and emergency drills are held on an average of once a month. These procedures help keep our students safe during the drills and if an actual emergency would occur. For a fire drill, students leave the building in a double file line using the exit that is posted in each room. Both teachers and students walk to their assigned parking spot. For a lockdown drill, teachers lock the door to their classroom, turn off all lights, close all blinds and have students move silently to the safest place in the room. Students are prepared in what to do in the event that a lockdown should occur while they are in the hallway, cafeteria, bathroom, etc.

#### **➤ Emergency drill behavior and expectations: MPS SWPBIS EXPECTATIONS**

<b>Be Respectful:</b>	<b>Be Responsible:</b>	<b>Be Safe:</b>
<ul style="list-style-type: none"><li>• Walk out in a prompt and orderly fashion</li><li>• Keep noise level at a 0 while exiting and entering the building.</li><li>• Follow school rules during an emergency drill</li><li>• Quietly exit, stay on sidewalk/ blacktop and remain in line</li></ul>	<ul style="list-style-type: none"><li>• Follow directions</li><li>• Walk directly to your assigned location</li><li>• Line up quickly in alphabetical order</li></ul>	<ul style="list-style-type: none"><li>• Respect your surroundings</li><li>• Respect other peoples' personal space</li><li>• Demonstrate kindness</li><li>• Encourage and help others</li><li>• Hold the door for others</li></ul>

### **Grade Level Areas:**

Each grade has a section of the building that is specific to their core classes. In these sections, students have stairwells and bathrooms that are designated for them. Students

should use these specific areas during the school day unless they are traveling to a different grade level for a subject or otherwise directed by an adult.

### **Guidance:**

Our four guidance counselors are always available to help any student or parent seeking assistance. Students can request a meeting with a counselor during the school day through the guidance office. Parents are encouraged to contact their child's guidance counselor whenever they are in need of information or assistance. Students and parents should always consider our counselors as allies that will help them through any educational, vocational, or personal problem. Each counselor is in charge of a part of the alphabet. The assignments for the counselors are as follows:

- Mrs. Kealey will have students with a last name A-D
- Ms. Gale will have students with a last name E-LA
- Mr. Martys will have students with a last name LE- P
- Dr. Horsley will have students with a last name Q-Z

For contact information, parent resources and more, visit the counseling center [here](#).

### **Hallways/ Hall Passes:**

If a student needs to leave the classroom for any reason, they must obtain a hall pass from their teacher or complete a passport located in their agenda. This pass/passport needs to include the student's name, date, time, current location, their destination, and a signature from the teacher. Students who do not have these passes and are in the hallways without permission will receive disciplinary action.

#### **➤ Hallway behavior and expectations: MPS SWPBIS EXPECTATIONS**

<b>Be Respectful:</b>	<b>Be Responsible:</b>	<b>Be Safe:</b>
<ul style="list-style-type: none"><li>• Be aware of others working in classrooms</li><li>• Be patient and friendly</li></ul>	<ul style="list-style-type: none"><li>• Keep location neat</li><li>• Keep to the right</li><li>• Monitor noise level to a level 1</li><li>• Walk at an appropriate pace</li></ul>	<ul style="list-style-type: none"><li>• Walk at all times</li><li>• Keep your hands to yourself</li><li>• Be mindful of others around while closing your locker</li></ul>

### **Home Access Center:**

Teachers update their grades regularly. Parents can view their child's grades at any point during the school year. Different assignment names, point value, category of assignment/test, and due dates for each are visible in HAC.

To register for HAC, follow instructions provided [here](#).

Login page can be found [here](#).



### **Inclement Weather**

If it is necessary to close school, delay opening, or dismiss early due to inclement weather or any emergency, an automated phone call will go out to all staff and parents/ guardians to the phone number listed in our information system. The transcript of this phone call will be emailed to all email addresses on file as well.

For sign up, visit our website [here](#).

### **Locks/Lockers:**

Teachers assign each student a locker on the first day of school. Students are expected to keep their lockers clean and locked at all times. This is important as all items inside their locker are their responsibility.

Administration reserves the right to search any locker at any time in order to keep all students safe. Staff members are also able search lockers or require students to clean them out periodically if the student is not keeping it clean. Students are only to go to their lockers before/after school or during A.M. and P.M. locker breaks. All other times students should have a written pass, specifically to access their locker.

MPMS provides all students with a lock for their locker. Non-issued locks are not permitted on these school lockers. Any unauthorized locks will be removed immediately. If a student loses a lock, they are required to pay \$5.00 for a replacement.

### **Lost And Found:**

There are lost and found boxes located in the main office, cafeteria and throughout the upstairs of the building. If a student loses something, check these places first. If the lost item is a device issued by Neshaminy, such as a Chromebook, these items will be returned to the library. All items are cleared out at the end of each marking period.

### **Medication Policy:**

Any necessary medication should be taken at home when at all possible. If necessary, over the counter and/or prescribed medication may be administered in school when the district policy is followed.

No prescribed or over-the-counter-medication shall be dispensed by any school personnel unless the school nurse has on file a note from the doctor plus written parental permission authorizing the proper personnel to dispense the medication in accordance with the directions of the doctor.

Any medication to be administered by school personnel must be delivered directly to the nurse, the school principal or his/her designee and is required to be in a container appropriately labeled by the pharmacy or physician. Medication in baggies, aluminum foil, envelopes, old pill bottles or other family members' bottles is not acceptable and will not be administered.

In cases when the medication dispensing form is not available and the administration of the medication is necessary, the parent may come in to administer the medication.

Your cooperation in this matter is greatly appreciated. Please know that these guidelines are being implemented for the health, well-being and protection of your child.

To access forms and other information, visit Nursing Services [here](#).

### **No Smoking Policy:**

Smoking, vaping and tobacco use by students, employees of the Neshaminy School District and all members of the general public is prohibited on all District premises, in facilities/buildings and on buses, vans, or other vehicles owned by, leased by or under the control of the Neshaminy School District. Copies of the policies are on file in each school office. Your cooperation in following these policies is appreciated.

### **Obligations:**

If students owe a balance for locks/locker, elevator keys, or any other obligation they may obtain, those balances may be paid directly to Guidance office.

### **Parent/Guardian Volunteers/Chaperones:**

Neshaminy School District recognizes that volunteers can make valuable contributions to the school district and welcome all parent/guardians to be a part of their student's education. In order to do so, any adult applying for or holding a volunteer position who is responsible for a child's welfare or has direct contact with children during curricular or co-curricular activities needs to obtain volunteer clearances. Examples include coaching assistants, classroom volunteers, Home & School activity volunteers, playground volunteers, office volunteers, field trip chaperones, or school musical / drama volunteers. Clearances are not needed for such activities as concession stand operators (as long as children are not also working in the concession stand), 50/50 or raffle ticket sales at school and sports events, or one-time classroom visitors or educational speakers (though proper ID is still required for all school visitors).

For more information and to complete the process to become a volunteer, click [here](#).

### **Physical Education:**

All students will be assigned to a regularly scheduled physical education class. The physical education teacher will instruct students on adapted work or exercises. Students are required to be prepared and are encouraged to participate to the fullest extent of their limitations. A modified program will be developed for students with limiting factors, which may include written assignments. Students may not store physical education clothing in the gymnasium locker rooms. All locks are to be removed after each physical education class. All general excuses from physical education classes should be presented, in writing from the parent to the PE teacher or from the physician to the nurse.

#### **➤ Procedures on Medical Excuses For Physical Education Class:**

**Temporary Medical Excuses:** Temporary medical excuses may be obtained from the school nurse. A parent's note must be presented to the school nurse before roll call on the day specified by the note. A doctor's note is required for any class missed beyond two consecutive class periods. Excuses should include student's name, section, date, and reason for request.

**Long Term Medical Excuses:** Requests for limiting physical education activity that extends longer than one week must be accompanied by physician's note. The Physician's Referral form is available from the nurse or physical education teacher and should be completed by the physician and parent. Medical forms will not be accepted after the fact unless previous arrangements have been made with the teacher.

### **Report Cards/IPR**

Report card and Interim Progress Report (IPR) grades are located in your Home Access Center. IPR grades will be updated each mid-marking period and final report card grades at the end of each marking period. Teachers will enter comments as they feel necessary with both grades. Grading is as follows:

A – Superior	F - Failure
B - Above Average	I - Incomplete
C - Average	X - Excused
D Below Average	N - No Grade

### **Technology:**

Acceptable Technology Use Policy/Student Guideline form needs to be signed by parent or guardian before a student may use a district computer, notebook or iPad which is available [here](#). All guidelines for proper use and consequences are outlined in this document.

### **Withdrawal From School:**

When a student moves from the district or leaves school for any reason, he/she should report to the office after homeroom on last day of attendance with a note from parents/guardians for a transfer card and proof of immunization. The note should state the reason for leaving the school and the address of the new residence. It will be necessary for the student to then clear all books, payment of fines, cleaning out of lockers, etc. This is also necessary to complete office records and prepare transfers, which will accompany the student. Transcripts will be forwarded to the new school district upon request by that school.

### **Working Papers**

Before a student can obtain working papers for after school and summer employment, he/she must be at least fourteen years of age, and their parent/guardian must come to the school office to sign the preliminary application and present proof of age document (i.e. birth certificate, driver's license, passport, etc.). Working papers are issued between the hours of 8:00 A.M. to 3:00 P.M. Employment procedure is governed by State Law and at the age of

fourteen the number of employment opportunities is limited. Also, in accordance with the law, a student must be sixteen years of age in order to secure permanent working papers and leave school. Further information and application for working papers should be obtained in the office of any Neshaminy secondary school or on the website [here](#).

# **Section 2: Programs/Offerings/ Extracurricular Activities**

### **American Legion:**

Every eighth grade teacher nominates one boy and one girl who they feel meets the criteria for the American Legion Award. These names are submitted to all counselors and administration. The eighth grade student body will vote on these nominees and a girl and boy will be chosen to receive the award.

### **Athletics:**

Maple Point Middle School is a member of the Lower Bucks County Athletic League. Regular meetings with member schools in the area are held to establish regulations and scheduling for sports in all participating schools. As a member of this league, 7th and 8th graders compete in the following sports:

Fall Sports: Cheerleading, Field Hockey, Football, Soccer (Boys & Co-Ed)

Winter Sports: Basketball, Cheerleading, Wrestling

Spring Sports: Baseball, Softball, and Track

All athletes starting their first sport of the school year must complete the first four sections of the Comprehensive Initial Pre-Participation Physical Evaluation.

#### **➤ Maple Point Sport Physical Information**

The PIAA has required all schools to use a more comprehensive pre-participation physical exam. All athletes starting their first sport of the school year must complete the first four sections of the Comprehensive Initial Pre-Participation Physical Evaluation (CIPPE). Sections 1 and 2 are completed by the Parents/Guardians, Section 4 is completed by the medical examiner. These must be to the school before the first practice. Section 3 may be retained by the student or the medical examiner. **SUBSEQUENT SPORTS IN THE SAME SCHOOL YEAR:** Students already completing a CIPPE are required to complete section 5 of this form and return to the school/coach. This form is completed by the parents and student if no changes to athlete's physical health has occurred since the initial physical. The appropriate forms are available on the web [here](#). Maple Point does not offer physicals at the school. Students must go to their family doctor. We suggest any student thinking of going out for a sport get this comprehensive physical done during the summer allowing them to be ready for all sports during the school year.

#### **➤ Athletic Association P.I.A.A. Pennsylvania Interscholastic Athletic Association**

The P.I.A.A. is a voluntary association of public high schools in Pennsylvania whose purpose is to promote, in a cooperative endeavor, wholesome interschool athletic relations among its members. A summary of the rules and regulations pertinent to middle schools is condensed as follows.

1. Age: A pupil of a middle school wherein interscholastic athletic competition is limited to grades seven and eight shall be ineligible to compete in an Inter-School Practice, Scrimmage, or Contest upon attaining the age of fifteen years, with the following exceptions:  
a) If the age of 15 is attained on or after July 1, the student shall be eligible, age-wise, to compete through that school year.

b) If the age of 16 is attained on or after July 1, the student shall be eligible to compete with students in the ninth grade.

2. Scholarship: To be eligible for interscholastic competition, a student must pursue a curriculum defined and approved by the Principal as a full-time curriculum. Where required, this curriculum or its equivalent must be approved by, and conform to, the regulations of the State Board of Education and the Pennsylvania School Code, as well as any local policies established by the local School board. The student must be passing at least four full-credit subject, or the equivalent. Eligibility shall be cumulative from the beginning of a grading period, shall be reported on a weekly basis, and shall be filed in the Principal's office..

3. Consent Of Parent: A student shall be eligible to participate in Practices, Inter-School Practices, Scrimmages, and/or Contests in each sport only when there is on file with the students' Principal, or the Principal's designee, a certificate of consent, which is signed by the student's parent or guardian. The only valid certificate of consent is the PIAA Parent's / guardian's Certificate.

4. HEALTH: No student shall be eligible to participate in Practices, Inter-School Practices, Scrimmages and/or Contests unless, the student has completed a comprehensive initial pre-participation physical evaluation ("CIPPE") performed by an Authorized Medical Examiner, and the Authorized Medical Examiner has completed the PIAA Comprehensive Initial Pre-Participation Physical Evaluation form (CIPPE Form"). By signing the PIAA CIPPE Form, the Authorized Medical Examiner certifies that the student is physically fit to commence Practice and participate in Inter-School Practices, Scrimmages and/or Contests in the sport (s) approved by the student's parent.

#### ➤ Sportsmanship

It is the responsibility and duty of every person connected with athletics and other activities of the school to employ the following principles in his/her own actions and earnestly advocate and display them before others. Spectators as well as participants are expected to abide by this code because the reputation of Maple Point Middle School is positively effected by demonstrating these principles.

#### ➤ A Code of Fair Play

##### Section I

1. We will refrain from heckling officials; we will abide by their decisions.
2. We will give cheers for injured players of BOTH teams.
3. We will refrain from heckling or yelling at players or opponents.
4. We will not applaud any unsportsmanlike conduct on the part of a player.
5. We will refrain from cheering or making noises that are intended to interfere with any type of contest.
6. We will not disturb the rooting section of our opponents; we will respect their opportunity to cheer for their own team.
7. We will observe all regulations of the home school.
8. We will refrain from defacing or disturbing the property or decorations made by the home or visiting school.
9. We will let the contest begin and end with the game.
10. We will endeavor to influence all others and establish ourselves in the way of good school standards and sportsmanship for which Maple Point is well known.

##### Section II

Players on athletic teams and participants in any school activity can bring honor to their school by their attitude and conduct, even if they have not been victorious on the field.

1. We will control our temper
2. We will accept the decision of the officials and let our Captain be our spokesperson.
3. We will assist players to their feet.
4. We will cheer our opponents at the close of the game.

We will subscribe to the foregoing code as our belief that sportsmanship is a desirable characteristic in any person. To win is to be encouraged, but to win fairly at all times must be the absolute rule. When the game is over, should the victory not be ours, we must accept the defeat in a sportsmanlike and gracious manner.

To find proper forms and more information, click [here](#).

### **Auditory Program:**

The Bucks County Intermediate Unit provides a Hearing Itinerant Program in all schools to serve those students with hearing difficulty. The hearing loss may range from mild to severe. The Hearing-Impaired Program offers students with hearing difficulty a variety of academic and support services to enable him/her to achieve full potential, academically as well as socially and emotionally. Any parent/guardian may call the school to speak with a hearing consultant and his/her child's guidance counselor for further information about the program.

### **Clubs:**

MPMS offers a variety of clubs that appeal to student's interests. All clubs meet after school until the 4:15 late bus unless otherwise noted. If you are interested in joining a club, contact an advisor for more information.

Clubs include Art Club, Book Club, Chess Club, Computer Science Club, Creative Journaling Club, Debate Club, Homework Club, Newspaper Club, No Place for Hate Club, Reading Olympics, Sewing and Crafts Club, Spelling Bee Club, and Yearbook Club.

For more information, click [here](#).

### **Dances:**

Student Council hosts numerous dances that will be held throughout the school year. When the dances are announced, students have numerous opportunities to purchase tickets during the school day. All school policies and procedures are to be followed during dance hours. Due to the size of MPMS, all Student Council dances are for current MPMS students only. For themed dances, Student Council will let all students know the appropriate attire.

### **Honor Roll/Honor Society:**

Students are eligible for Academic Honor Roll if they meet the following requirements: a student must have grades of "B" or better in all subjects with no more than one "C". If the "C" is in a major subject, an "A" in a major subject area must balance it. If the "C" is in a minor subject, an "A" must balance. Honor Rolls are published at the close of each marking period.



Eighth grade students who meet the qualifications have the opportunity to be a part of the National Junior Honor Society. The students will be selected according to the following: A 3.5 G.P.A. for the first semester of the academic school year, high standards of character, citizenship, leadership, and service. Selected candidates will be inducted at a formal ceremony and take an active role in assisting the community. Mrs. Theresa Lare is the Junior Honor Society director.

### Insurance

Provisions are made with an insurance company for extended coverage to students in case of accidents while en route to and from school, during school hours and while engaged in school sports and activities. It is required that all students have insurance or give evidence that parents assume responsibility before engaging in the extracurricular athletic program. Cost of the insurance remains the same throughout the year. It is, therefore, **advisable to decide at the opening of the school year whether or not you desire this protection or would be required to take it.** Pamphlets listing all benefits and costs are distributed at the beginning of each school year. We encourage parents to take advantage of the low group rates and purchase this protection.

### Intramural Activities:

MPMS offers intramural sports for 5<sup>th</sup> and 6<sup>th</sup> grade students. The sports are based on the weather and accessibility. They are held afterschool until 4:15. The schedule is announced during the school day for students.

### Library:

The library is open Monday through Friday from 7:30 AM to 3:00 PM. Students may exchange books before and after school, during first period, lunch, and anytime they have a pass. 5<sup>th</sup> and 6<sup>th</sup> grade have WIN access on Days 1 and 3. 7<sup>th</sup> and 8<sup>th</sup> grade have WIN access on Days 2 and 4. To access topics such as resource materials, directions on how to use different resources, and a recommended reading list, click [here](#).

### Nurse/Health Screenings:

The school nurse works from 7:25 AM – 2:55 PM. All students who visit the nurse need a pass from their teacher. Students cannot call their parents to leave school without first visiting the nurse and receiving permission to leave because of the injury or illness.

State law requires physical exams for 6<sup>th</sup> grade and new entry and dental exams for 7<sup>th</sup> grade and new entry. We believe these examinations are more beneficial to the student when done by the family doctor / dentist. However, they may be offered in school. The school will mail home referrals when necessary.

Each student is screened yearly for height, weight BMI and vision. Hearing and scoliosis screening are done routinely on 7<sup>th</sup> grade students and on others when advisable.

To access forms and more information, click [here](#).

### **SAP**

Our SAP team consists of teachers, counselors, nurses and administrators who are trained in identifying “at risk” students who would benefit from additional services. The SAP team then partners with local agencies to help provide students with assessment of needs and subsequent counseling or rehabilitation programs as necessary. The SAP team is committed to advocating for these students and helping to provide the opportunity to successfully thrive in school and in their community.

### **Speech and Language**

Speech and Language services are offered to students at our school by Bucks County Intermediate Unit #22. Our Speech and Language consultant sees students who have difficulty in articulation, language, fluency or voice. Students who are in the program are those students who were enrolled through the Individualized Education Program process, which includes referring, screening, evaluating and then enrolling. They are required to complete weekly home practice assignments. Any questions regarding this program should be directed to the Speech/Language Consultant who is assigned to the Maple Point Middle School and/or any of the guidance counselors.

### **Student Council:**

Maple Point Middle School is a member of the Pennsylvania Association of Student Councils and participates in its activities. Student Council members have a genuine desire to serve their fellow students, teachers, and the school community in general. Elections are held in June for the next academic year. Elections for Grade 5 students takes place after the first quarter marking period of the current academic year. Students, who have displayed the qualities of leadership, scholastic ability, service and school spirit, are nominated by the staff to run for Student Council. Candidates are then informed of their nomination and the responsibilities associated with being a member of Student Council. Mr. Neil French is the Student Council Advisor.

### **Summer School:**

Students in the Neshaminy School District are provided the opportunity of Summer School. Click here for more information. [Neshaminy Summer School Information](#)